



#TRANSFORMINGTOMORROW: MAKE A DIFFERENCE WITH US.

IT:U is a new technical university in Austria (Linz) dedicated to digital transformation, driven by interdisciplinary research and project-based learning to actively shape this transformation and advance it with a solution-oriented approach.

Join us as a

Digital Workplace Specialist **(f/m/d) ***

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As a forward-thinking organization, we are dedicated to creating a seamless and innovative digital workplace for our employees. Therefore, we are looking for a proactive and communicative individual who loves designing, managing and continuously improving our digital workplace ecosystem, ensuring a user-friendly and integrated experience for all employees.

Your tasks and responsibilities:

- Lead the setup and continuous improvement of the digital workplace ecosystem
- Administer and evolve an employee engagement platform
- Design and maintain SharePoint structures for document management and collaboration
- Build and manage a Confluence-based knowledge base and collaboration spaces
- Ensure seamless integration between platforms and alignment with IT architecture
- Collaborate with internal stakeholders to gather requirements and feedback, monitor usage and drive adoption
- Evaluate and implement additional tools to enhance the digital workplace
- Provide documentation and support for the employees through workshops and internal training sessions

Your strengths and skills:

- Academic degree in the field of IT, Business Informatics or related field
- Several years of experience in digital workplace management, IT collaboration tools, employee engagement platforms
- Skills in SharePoint, Confluence, Microsoft 365 (certifications in these fields are an asset)
- Hands-on experience in designing and implementing user-centric digital solutions
- Proficiency in English at a professional and negotiation level
- Proactive mindset with strong communication skills, a user-focused approach, creative problem-solving ability, and the capacity to drive change collaboratively

What you can expect:

- Build and manage a state-of-the-art digital workplace ecosystem to shape the future of working at our university

- A communicative role with significant autonomy and room for creativity and innovation
- Unique opportunity to help build a new university
- Social activities that foster a collaborative work environment
- Free parking or Climate Ticket Austria
- Join a growing, motivated team that thrives on continuous learning, value curiosity and invest in expanding the expertise together

Competitive compensation starting from € 53.000 yearly gross salary

*Come as you are – we value and promote diversity in our team. Everyone is encouraged to reach their full potential, realize ideas and seize opportunities. Regardless of age, skin colour, religion, gender, sexual orientation or origin, we welcome applications from all people equally.

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 **Full time**

 **Linz**



contact person

Sonja Pfaffeneder

HR Generalistin

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